

Job Description

Position:	Data Collector – Consultant
Reports to:	Data Collection Coordinator
Supervision of:	none
Budget responsibility:	none
Travel:	none
Starting date:	01.02.2022
Duty Station:	Egypt
Duration and contract type:	Consultancy contract, 6 months – renewable, part-time (50%)

ACAPS

ACAPS is dedicated to improving analysis of humanitarian needs in complex emergencies and crises. We are independent of specific operational and sectoral agendas or interests, and we provide evidence-based analysis.

Our CrisisInSight team supports the humanitarian community by providing up-to-date information on more than 100 key crises around the globe. This enables crisis responders to better understand and thereby better address the needs of the affected population and strengthen the assessment ecosystem.

Purpose of the position

Contribute to ACAPS' timely analysis of humanitarian crises, thus enabling crisis responders to make better informed decisions. This is an entry-level part-time position for people interested in a career in the humanitarian sector and who are specifically interested in qualitative and quantitative analysis, data collection, and in promoting evidence-based decision making. The data collectors will support the ACAPS analysis by participating in the production of ACAPS data products through secondary data review and data collection.

Specific responsibilities

- a. Conduct monitoring of information on global political, economic, social, and humanitarian developments related to humanitarian crises and contexts in the assigned countries of responsibility.
- b. Gather and analyse quantitative and qualitative data to feed into the INFORM Severity Index, the ACAPS Global Humanitarian Access, the Global Core dataset and other analysis products where appropriate.

Requirements and qualifications

Formal education and background

- Completed relevant university degree or currently enrolled in a programme, preferably in humanitarian action, social sciences, international relations, international development or related fields.

Requirements

- Familiarity with Excel (or similar software);
- Experience in Secondary Data Review, Desk Review;
- Attention to details and ability to receive and implement feedback;
- Ability to effectively work within a multi-cultural environment;
- Ability to deliver against targets and meeting deadlines within a short timeframe;
- Ability to work in team, remotely;
- Structured and focused, proven ability to manage time effectively;
- Arabic native-speaker

- Fluency in English;
- Any additional language is considered an asset;
- Access to a reliable internet connection and IT equipment (laptop) that is powerful enough to support database programs.

Please send your CV and motivation letter to jobs@acaps.org by 15.01.2022. Please indicate in the email subject: “Data collector – Egypt”.

ACAPS is a humanitarian project hosted by the Norwegian Refugee Council (NRC). www.acaps.org